

PRASAR BHARATI
(INDIA'S PUBLIC SERVICE BROADCASTER)
DOORDARSHAN KENDRA: HYDERABAD

No.1(2)2017-E/TVH

Dated: 03.05.2017

Addresses to overleaf

Sub:- MOEI and Fans for Doordarshan Kendra, Hyderabad for the period one year
From the date of Agreement – Reg.

The Dy. Director General (E), Doordarshan Kendra, Ramanthapur, Hyderabad – 500 013 invites Tenders item rate bids from approved and eligible contractors of CPWD and those of appropriate list of M.E.S., B.S.N.L., Railway, Department of Postal and Telangana State P.W.D (B&R) for the following works.

S. No.	Name of Work and Location	Schedule of Quantities	Earnest Money Deposit	Period
1.	MOEI and Fans for DDK, Hyderabad for the year 2017 – 18 S.H. Providing services of Wireman	Attached appendix – A	5,000/-	12 months from date of Agreement

1. Intending tenderer must read the terms and conditions carefully and submit his tender so as to reach by 1500 Hours on 22.05.2017 if he considers himself eligible and he is in possession of all the required documents.
2. Tenders will be opened on 22.05.2017 at 1500 Hours at O/o Doordarshan Kendra, Ramanthapur, Hyderabad, Telangana State – 500013.
3. Tenderers are requested to submit tender documents well before the date of opening tender to avoid last minute rush. In case date of opening of tender happens to be a closed holiday, the tenders will be opened on next working day at the stipulated time.
4. Bidder should deposit earnest money along with their Tender. Earnest money should be in the form of Account Payee Demand Draft, Fixed Deposit Receipt, Bankers Cheque or Bank Guarantee from any of the commercial Banks in an acceptable form drawn in favour of the DDG(E), Doordarshan Kendra, Ramanthapur, Hyderabad, Telangana State – 500 013.
5. The tender document consists of specifications, schedule of quantities of various types of works to be executed and terms and conditions of this contract to be complied with and other necessary documents.

List of Documents to be scanned and uploaded within the period of bid submission :

1. Treasury Challan/ Demand Draft/ Pay Order or Banker's Cheque/ Deposit at call Receipt/ FDR/ Bank Guarantee of any Scheduled Bank against EMD and affidavit as additional document on non judicial stamp paper of 100-00 duly notarized.
2. Demand Draft/ Pay order or Banker's Cheque of any scheduled Bank/ Proof of online payment through Credit card/ Debit card/ e-Banking towards cost of processing fee.
3. Enlistment Order of the contractor/ Electrical Inspectorate certificate.
4. Certificates of work experience.
5. **Affidavit as per clause 1, 2,3 of CPWD.**
6. Certificate of Registration for Sales Tax/ VAT and acknowledgement of up to date filed return.
7. **Under taking form duly filled and signed by the agency as per page 1 & 2 of CPWD 8.**

a. Information and instructions for bidders for Tendering

1. Agreement shall be drawn with the successful bidder on prescribed Form No.CPWD 7/8 (or other Standard Form as mentioned) which is available as a Govt. of India Publication and also available on web site www.cpwd.gov.in. Bidders shall quote their rates as per various terms and conditions of the said form which will form part of the agreement.
2. The time allowed for carrying out the work will be 12 (Twelve) Months from the date of start as defined in schedule 'F' or from the first date of handing over of the site, whichever is later, in accordance with the phasing, If any, indicated in the bid documents.

Signature of Tenderer with seal

3. After submission of the bid the contractor can re-submit revised bid any number of times but before last date of submission of bid as notified.
4. While submitting the revised bid, the contractor can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the items) but before last time and date of submission of bid as notified.
5. When bids are invited in three stage system and if it is desired to submit revised financial bid then it shall be mandatory to submit revised financial bid. If not submitted then the bid submitted earlier shall become invalid.
6. Earnest Money in the form of Treasury Challan or Demand Draft or Pay order or Banker's Cheque or Deposit
a. at call receipt drawn in favour of The DDG(E), Doordarshan Kendra, Hyderabad
7. It was decided that all intending bidders shall upload the following affidavit as additional document on non judicial stamp paper of 100-00 duly notarized.
8. The physical EMD shall be deposited by me/ us with the DDG(E) calling the tender in case. I/ We become the lowest tenderer within week of the opening of the financial bid otherwise the department (DDG(E), DDK, HYD) may reject the tender and take the action to Debar me/ us from tendering in DDG(E), DDK, Hyderabad for the period of three years and can write to the competent authority for cancellation on my/ our enlistment.
9. The certified copy of all the documents specified shall be deposited by me/ us with the DDG(E) calling the tender in case I/ We become the lowest tenderer within a week of the opening of the financial bid otherwise the department (DDG(E), DDK, HYD) may reject the tender and take action to Debar me/ us from Tendering in DDG(E), DDK, Hyderabad for a period of Three years.
10. Full name and status of the person signing the tender documents must be clearly mentioned.
11. Intending tenderer is eligible to submit tender provided he has definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority of having satisfactorily completed similar works.
12. License issued by the State Government/ Union territory should be kept renewed as per periodicity laid down by the authority concerned and submit an attested copy of the same to the DDG (E), DDK, Hyderabad after each renewal. The contractor should produce valid license with tender.
13. They shall employ the required technical staff as per the terms and conditions of each contract/ agreement (Wiremen skilled) required-mentioned in the schedule attached. They should intimate names of persons who are employed by them along with their complete residential address including police station in whose jurisdictions they live. The workers are required to observe the discipline of the campus and wear/ display the identity cards issued by the competent authority all the time while on duty.
14. The contractor shall comply with the orders issued there by the DDG (E), DDK, Hyderabad from time to time. If he fails to do so his failure will be a breach of contract and the DDG (E), DDK, Hyderabad in his discretion without prejudice to any other right or remedy available in law can cancel the contract. The contractor shall be liable for any pecuniary liability on account of any violation by him.
15. Time allowed for carrying out the contract work will be 12 months from the agreement date.
16. The two separate covers containing the technical bid and financial bid should be sealed separately in separate covers duly super scribed with tender enquiry number and date of tender opening. These two sealed covers along with the EMD and other documents should be put in a bigger cover and sealed again.
17. The tender enquires duly filled in all respects and having completed all applicable formalities may be sent by registered post/ Courier/ by hand duly stamped to DDG (E), DDK, Hyderabad, Telangana – 500 013 so as to reach on or before the scheduled time and date as mentioned in the schedule to the tender enquiry. Department is not responsible for any postal delay.
18. VAT/ Tax or any other Tax in respect of the contract shall be payable by the contractor direct to the concerned Department/ Government.
19. Tenderers who have past experience of the above work as per T/ E Specification should furnish their performance statement attached as Schedule of Quantities. In case, it is found that information furnished is incomplete or in-correct, their tender will be liable to be ignored.

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Signature of Tenderer with seal

10. As per Regional Labour Commissioner (Central), Ministry of Labour & Employment, Hyderabad. which is effective, as for the present minimum wages rates for the workers employed are required to be paid for skilled workers. If the contractor not paid the above mentioned amounts to workers and disobey the above instructions then his contract/ agreement will be cancelled, without any prior intimation. The contractor is liable to pay the minimum wages as per the enhanced rates if any revision of minimum wages made applicable by the Regional Labour Commissioner (Central), Ministry of Labour & Employment, Hyderabad during the period of contract.
11. Rates quoted by the Contractor should be quoted in Indian Rupees both in figures as well as in words for complete units as per specifications. Any and every alternation in the rates should be signed in ink otherwise the offers will not be considered. Contractor should clearly indicate different taxes and duties, which they propose to charge as extra alone with the present rates thereof. Offers with such stipulations like as applicable will be treated as vague and are liable to be ignored.

Sd/-
(V. SUBRAHMANYAM)
ASST. DIRECTOR (E)
For Dy. DIRECTOR GENERAL (E)

Signature of Tenderer with seal

APPENDIX - A

SCHEDULE OF QUANTITIES

Name of Work : MOEI & FANS FOR DOORDARSHAN KENDRA, HYDERABAD FOR ONE YEAR

S.H : Providing services of Wireman for day-to-day maintenance of Buildings (Electrical Work) from the date of agreement.

S.No.	Description of Work	No. of person Skilled to be engaged
1.	Maintenance of internal electrical installation and fans in Studio, Office, Staff Quarters, Transmitter building Malakpet, street light, flood light including LT distribution net work SDB's operation cum day to day maintenance of water supply pump set etc., in one shift only by providing following staff as per condition attached.	1. One person : Wiremen (Skilled) for all 30 days including (Sundays & Holidays).

Note :- Minimum Qualification and Experience for **Wiremen**

- a). He should have a valid grade II license/ ITI Certificate
- b). He should have at least 2years practical / Experience

Note :- Attendance of Wireman engage on duty shall be checked by the his authorized representative &the successful bidder will be paid accordingly.

Sd/-
(V. SUBRAHMANYAM)
ASST. DIRECTOR (E)
For Dy. DIRECTOR GENERAL (E)

Signature of Tenderer with seal