



Sub :- Inviting quotations for wild growth cutting and clearing from the premises of Studios, Transmitter and Staff quarters at DDK, Hyderabad – Reg.

Sir,

This office is interested to complete the following works mentioned below and invite your quotation. clearing and cutting of wild growth, dried and uprooted small trees in DDK mentioned below areas in and around Premises

S.No.	Description of Work	Qty.
1	Studios (0.75acre approximate)	1 Job
2	Transmitters (1.5acre approximate)	1 Job
3	Staff Quarters (1.5acre approximate)	1Job

**Interested parties can make a visit to the premises between 10AM to 5PM on all working days** before quoting their rate to make assessment of items of cutting and removal. The cut wild growth, small tree logs are to be transported outside the premises immediately.

TERMS and CONDITIONS.

- 1) Doordarshan GST Registration number is **36AAJPO288R2ZF** must be mentioned in the bill
- 2) Firm GST registration certificate copy must be enclosed with quotation.
- 3) Payment will be made through on line in the name of firm.
- 4) PAN/GST number of the firm must be mentioned in the bill & quotation.
- 5) The quotation should be sent in a sealed cover addressed to the under signed by name so as to reach on or before **05/09/2018 at 2.30 PM**
- 6) The cover should be superscribed with the following.  
**(a)Work for which quotations are enclosed.(b).Reference to letter enquiry.(c)Due date of quotation opening.**
- 7) Quotations will be opened in this office at **3.00PM on 05/09/2018** in the presence of tenders or their agents such as they may choose to attend
- 8) Quotations not properly superscribed will not be considered.
- 9) Quotations submitted should remain open for acceptance for a period of 180 days from the date of opening.
- 10) Quotation should be valid for 180 days
- 11) RIGHT OF ACCEPTANCE : The under signed reserves the right to reject the lowest tender or all the tenders without assigning any reasons whatsoever. Further, the undersigned reserves himself the right for decreasing work tendered depending upon actual requirements.

Yours faithfully,

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( B.SRINIVASA RAO )  
ASSISTANT DIRECTOR (E)  
For Dy. DIRECTOR GENERAL (E)