



प्रसार भारती / PRASAR BHARATI  
(भारतीय लोक सेवा प्रसारक/INDIA'S PUBLIC SERVICE BROADCASTER)  
दूरदर्शन केन्द्र / DOORDARSHAN KENDRA  
हैदराबाद / HYDERABAD - 500 013..



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No. HYD/DDK/Proj/mw/2018-19/E/

Date: 17-10-2018

**Sub: Inviting quotations for Supply and fixing of vinyle flooring in Earth station  
at DDK, Hyderabad- Reg.**

Quotations are invited for the following works:

l. No.	Description	Quantity	Rate per Sq.M	Amount in Rs.
1	Supply and Fixing of 2mm PVC vinyle flooring sheets in Earth Station, proposed UPS room and in Entrance to Earth Station after removing the old vinyle flooring.  Colour : Ocean Blue.  Details of location and area:  1) Earth station area = 88 Sq.M 2) Proposed UPS room = 20 Sq.M 3) Entrance to Earth Station = 12 Sq.M  Total area is about 120 Sq.M	120 Sq.M		
	TOTAL			
	GST @			
	GRAND TOTAL			

**Note:**

- The total area mentioned above is approximate and the payment will be made as per actuals only.
- Above work is to be carried out at Earth Station, proposed UPS room and entrance to Earth station at DDK, Hyderabad.
- The bidder's visit to the site before submission of bid is preferred. A signed copy of the tender document shall be submitted along with the quotation as acceptance for the terms and conditions of the tender.

1. The quotation should specifically mention all the works to be executed, delivery date, and other terms and conditions of supply. The prices given should be firm and as under:

(a) The prices quoted shall remain fixed during the entire period of supply/contract and shall not be subject to variation on any account. A bid submitted with an adjustable price quotation is likely to be treated as non responsive and rejected.

(b) The 'Unit' Price should be for the Unit as indicated in the tender enquiry.

(c) Prices quoted should be for F.O.R. Station of destination and Inclusive of charges as packing customs, etc., wherever applicable.

2. In case of Quotation of F.O.R Station of dispatch basis, the purchaser will not pay separately transit insurance and the supplier will be responsible until the stores arrive in good condition at the destination. Tender/quotation in which transit insurance has been specified as an additional item of expenditure is liable to be ignored.

### **3.GST: -**

The firm should indicate the GST Registration Number and they should enclose the copy of GST Registration Number. The firm also has to mention the rate of GST (SGST + CGST). It may be noted that in the event of getting order, your Invoice should have your GSTIN as well as the Purchasers GSTIN (will be intimated later)

4. Printed terms and conditions of tendering firms will not be considered as forming parts of their tender.

5. **GUARANTEE / WARRANTY PERIOD** : The Equipment / Work shall be guaranteed against any Manufacturing defects / workmanship for a period of **1 Year** from the date of completion. Any parts failing during the Guarantee period shall be repaired / replaced free of charge by the supplier at the Site.

6. **DELIVERY PERIOD**: The entire work shall be completed within **30 Days** from the date of placement of order.

### **7. TERMS OF PAYMENT:**

100% on completion of the work and billing as per actual only.

8. The quotation should be sent in a sealed cover to the following address:

**The Deputy Director General [E],  
(Kind Attn: T.Veera Narayana, AE )  
Doordarshan Kendra,**

**Ramanthapur,  
Hyderabad -500013.**

The sealed cover will be superscribed with:

- a. Name of the Work.
- b. Reference to letter of enquiry.
- c. Due date of opening of the tender.

**Tenders will be accepted till 1400 Hrs on 31.10.2018.**

9. **The Bids will be opened at this office at 1500 Hrs (3.00 P.M.) on 31.10.2018** in the presence of tenderer or their agents, as they may choose to attend. Bids received late or submitted after the scheduled specified time on scheduled date will not be entertained and will be returned unopened.

**10. QUOTATIONS NOT PROPERLY SUPERSCRIBED WILL NOT BE CONSIDERED.**

11. The quotations submitted shall remain open for acceptance for a period of **90(Ninety) days** from the date of opening of the Tender.

12. Both your **PAN - Permanent Income Tax Account Number** and Income Tax Circle & your **TIN -Tax Identification Number** and the Tax circle should be definitely indicated in your quotation and copies of the same enclosed in the bid.

13. **RIGHT OF ACCEPTANCE:** ADG (E), AIR & DD Chennai, reserves the right to reject the lowest tender or all the tenders without assigning any reasons whatsoever. Further, he reserves, himself the right to increase or decrease up to 50% of the quantity of goods and services specified in the schedule of the requirement without any change in the unit price of the order quantities or other term conditions at the time of award of contract. All Quotations/Tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected. The competent authority on behalf of President of India reserve himself the right of accepting the whole or any part of the Tender, and the Tenderer shall be bound to perform the same at the rate quoted.

14. Canvassing whether directly or indirectly, in connection with Tender/quotation is strictly prohibited and the Tender/quotation submitted by the Contractors / suppliers who resort to canvassing will be liable to rejection.

15. **LANGUAGE / UNITS:** All information supplied by the Tenderer & all markings, notes, designation on the drawings & associated write-ups shall be in "**English language**" only. All dimensions, units on drawings, all references to weights, measures & quantities shall be in MKS.

16. i) **EXPERIENCE :** The tenderer should have experience in carrying out similar type of work. Copy of previous work orders should be submitted along with the quotation as proof.

ii) **INSURANCE:**

The contractor shall arrange for the insurance covering the risk during transit, storage and installation till commissioning.

iii) The Contractor shall arrange for the risk insurance for the labour employed by the Contractor.

All the charges for such insurance shall be borne by the contractor.

iii) **PENALTY FOR DELAY:** If the contractor is unable to complete the dismantling, erection and commissioning within the stipulated time limit the purchaser may at his option allow such additional time as may be considered justified with/without penalty and without altering terms and conditions of the order. In the event of failure of the contractor to complete the dismantling, erection and commissioning within the stipulated time or the extended time, the purchaser has the right to impose penalty of **0.5%** per week or part thereof the contract price.

iv) The Contractor's liability for delay, however, shall not exceed 10% of the total contract price.

v) **ENFORCEMENT OF LABOUR LAWS :** While engaging labour for carrying out obligations under the contract the contractor shall satisfy the conditions laid down under contract labour (Regulation and Audition) Act 1970 and (Central) Rules 1971 as amended from time to time and observe all formalities required as per the said Act/ Rules. The supplier shall also observe the provision under minimum wages act 1948(Central) Rules 1950 amended from time to time while engaging labour.

While carrying out the work, the Contractor shall not cause any damage to the existing building/land, or adjacent properties.

## **17. FAILURE AND TERMINATION CLAUSE:**

a) Time and date of delivery shall be the essence of the contract. If the Contractor/ Supplier fails to deliver the stores / execute SITC / SETC, or any instalment thereof within the period fixed for such delivery in the schedule or at any time repudiates the contract before the expiry of such periods, the purchaser may without prejudice to any other right or remedy, available to him to recover demurrages for breach of the contract.

b) Recover from the Supplier/Contractor as agreed, liquidated demurrages including Administrative expenses and not by way of penalty, a sum equivalent to 0.5% per week up to maximum limit of 10% of the contract value for such delay or part thereof (this is an agreed, genuine pre-estimate of demurrages duly agreed by the parties) which the supplier/contractor has failed to deliver thereof is accepted after expiry of the aforesaid period, provided that the total demurrages so claimed shall not exceed 10% of the contract price of the stores / SITC / SETC. After full period of extension, termination of the contract will be considered by the Organization.

c) Purchase or authorize the purchase elsewhere on the account and at the risk of the contractor/supplier, of the stores not so delivered / SITC / SETC not carried out or other of a similar description (where stores exactly complying with the particulars are not in the opinion of the purchaser, which shall be final, readily procurable) by serving prior notice to the contractor/supplier without cancelling the contract in respect of the instalment not yet due for delivery or, Cancel the contract or a portion thereof by serving prior notice to the Contractor/Supplier and if so desired purchase or authorize the purchase of the stores not so delivered / SITC / SETC not carried out, or others of a similar description (where stores not delivered / SITC / SETC not carried out, exactly complying with particulars are not in the opinion of the purchaser, which shall be final readily procurable) at the risk and cost of the Contractor/Supplier. If the Contractor/Supplier had defaulted in the performance of the original contract, the purchaser shall have the right to ignore his tender for risk purchase even though the lowest, where the contract is terminated at the risk and cost of the firm under the provisions of this clause, it shall be in the discretion of the purchaser to exercise his discretion to collect or not, the Security deposit from the firm on whom the contract is placed, at the risk and expense of the defaulted firm.

(d) Where action is taken under sub-clause (b) or sub-clause (c) above, the contractor shall be liable for any loss which the purchaser may sustain on that account, provided the purchase or if there is an agreement, to purchase, such agreement is made in case of failure to deliver the Stores/Services, within 6 months from the date of such failure and in case of repudiation of contract the Contractor/Supplier shall not be entitled to any gain on such the entire discretion of the purchaser to serve a notice of such purchase on the Contractor/Supplier.

(e) It may further be noted that clause (a) above provides for recovery of liquidated demurrages on the cost of contract price of delayed supplies (whole unit) at the rate of 0.5% per week up to maximum limit of 10% of the contract value for such delay or part thereof. Liquidated demurrages for delay in supplies thus accrued will be recovered by the paying authority on instruction as specified in the supply order, from the bill for payment

of the cost of materials / works submitted by the supplier / contractor in accordance with terms of supply order on instruction from Purchaser regarding liquidated demurrages amount.

(f) Notwithstanding anything stated above, equipment and materials will be deemed to have been delivered / SITC / SETC will be deemed to have been carried out only when all its components, parts are also delivered. If certain components of stores are not delivered in time / SITC / SETC not carried out in time, the stores / SITC / SETC will be considered as delayed until such time all the missing parts are also delivered.

#### **18. ARBITRATION OF CONTRACTUAL DISPUTES:**

If a dispute arises out of or in connection with the contract, or in respect of any defined legal relationship associated therewith or derived there from, the parties agree to submit that dispute to arbitration under ICADR Arbitration Rules, 1996. The Authority to appoint the arbitrator(s) shall be the International Centre for Alternative dispute resolution. The International centre for Alternative Dispute Resolution will provide administrative services in accordance with the ICADR Arbitration Rules, 1996.

The number of arbitrator(s) shall be one who has legal as well as Technical Background.

The language of the arbitration proceedings shall be English.

The place of arbitration proceedings shall be **Chennai only**.

**Tender enquiry & subsequent amendments/ extensions/ corrigendum/addendum etc may be seen at website: [www.ddyadagiri.tv](http://www.ddyadagiri.tv) and [www.cesairdd.org.in/tenders.html/](http://www.cesairdd.org.in/tenders.html/)**

**(T.VEERA NARAYANA, AE)**  
**Installation Officer**  
**For Deputy Director General (Engg.)**