



Sub :- Inviting quotations for Purchase of 1)Autodesk 3ds Max 3D Modeling
and (2) 4k Capture & Play Back Card – Reg.

Sir,

This office is interested to purchase of the following items as per the specifications given below and invite your quotation.

S. No.	Description of Items & Specifications	Qty.	Rate	Place of Delivery
1.	Autodesk 3ds Max 3D Modeling, Animation & Rendering Software suitable for Windows 10 Professional operating system with perpetual License or annual subscription	1 No.		
2.	4k Capture & Playback Card with specifications: PCI express 4lane generation 2, compatible with 4,8 and 16 PCI Express slots, SDI input & Output(10bit SC/HD/2K/4K supporting 6G 4:2:2 & 4:4:4) HDMI input & output Analog Video inputs & outputs, Analog Audio inputs & outputs, RS 422 deck control ports Supporting with try sync or black burst	1 No.		

- 1). The quotation should specifically mention delivery date, make, terms and conditions of supply. The prices should be firm and given as under
(a). Prices quoted should be for F.O.R. Station of destination and inclusive of charges as packing, customs etc., wherever is applicable i.e. the place of delivery.
at Doordarshan Kendra, Ramanthapur, Hyderabad.
- 2). Payment will be made by through on line payment in the name of the firm.
a). **PAN/ GST/HSN Code number must be mentioned in the quotations.**
- 3). The quotation should be sent in a sealed cover addressed to the undersigned, by name, so as to reach on or before **05-11-2018 at 2.30 P.M.**
THE COVER SHOULD BE SUPERSCRIBED WITH THE FOLLOWING :
(a). Material/ works for which quotations are enclosed.
(b). Reference to letter enquiry.
©. Due date of opening quotation specifically for **Engineering Stores** should be mentioned.
- 4). The quotations will be opened in this office **at 3.00 PM on 05-11-2018** in the presence of tenderers or their agents such as they may choose to attend.
- 5). Quotations not properly superscribed will not be considered.
- 6). The quotations submitted should remain open for acceptance for a period of ninety days from the date of opening.
- 7). Please indicate in your quotation, your permanent Income Tax Account Number and Income Tax Circle.
- 8). **RIGHT OF ACCEPTANCE** : The undersigned reserves the right to reject the lowest tender or all the tenders without assigning any reasons whatsoever. Further, the undersigned reserves himself the right for decreasing the quantity of materials tendered depending upon the actual requirements. The unit rate quoted on the tender shall be applicable for the quantity for which the order is placed.
- 9). **Validity** : Quotations should be valid for 90 days.
- 10). **Delivery Period** : should be within a week from date of receipt of the order.
- 11). The rate quoted should be inclusive of delivery and other charges if any.
- 12). Warranty period should be clearly mentioned in the quotation.
- 13). The quotation should specifically mention Make, Type of the items and detailed technical specification of the item quoted should be enclosed with the quotation.
- 14). The quotation should specifically mention rates for supply, **HSN Code & GST** separately.

Contd.....2.

- 15). **Paying Authority: The Additional Director General (E) (South Zone),
All India Radio & Doordarshan,
Swami Sivananda Salai, CHENNAI-600 005.**
- 16). **RIGHT OF ACCEPTENCE:** The undersigned and The Additional Director General (E) (SZ), AIR & DD Swami Sivananda Salai, Chenna-600 005 reserves the right to reject the lowest tender or all the tenders without assigning anyh reasons whatsoever. Further, the undersigned reserves the right for decreasing the quantity of material/work tendered depending upon the actual requirements. The unit rate quoted on the tender shall be applicable for the quantity for which the order is placed.
- 17). 100% payment on receipt of stores in good working condition at the destination, subject to passing of bills by paying authority. Payment by direct credit to bank account through ECS, NEFT & RTGS. The details of beneficiary's name, name of the bank and branch, address, bank account No., IFSC Code, MICR Code, along with the full address, Phone Number and E-mail ID of the beneficiary should be submitted. Payment shall not be made without the above details.
- 18). Payment in advance is not acceptable.

Yours faithfully,
Sd/-
(E. AMRU)
ASSISTANT DIRECTOR (E)
For Dy. DIRECTOR GENERAL (E)